Request for proposals - Mid-Term Evaluation

Deadline for applications: 23 November 2020

Please note that this is a consultancy assignment to be conducted over a period of six to eight weeks. The consultant will be required to work from home. No travel is required for this assignment.

Background information

The Center for Justice and Accountability (CJA) is implementing “Complex Accountability: Finding Justice for the Victims of International Crimes Committed in Syria” to promote accountability for atrocities committed in Syria’s civil war by increasing the capacity of Syrian lawyers and investigators to effectively engage with war crimes offices and the International, Impartial and Independent Mechanism on Syria (IIIM) by strategically identifying cases and preparing case-ready files for prosecution, and by fostering victim-led and victim-centric engagement on accountability processes. The program is designed to empower key stakeholders – Syrian lawyers and advocates – to both engage in real time accountability as well as develop the sophisticated legal skills needed for potential future domestic accountability mechanisms, and supports advocates providing legal advice and assistance to Syrians. The impact of the program is to develop victim-centric case files based on witness interviews and analysis of existing documentation through collaborative partners aimed at improving the critical legal skills of Syrian lawyers.

Task

The expert is expected to perform the following tasks:

1. To conduct a desk review of the project documents provided by the project team;
2. To develop a Mid-Term Review inception report with the team to clarify the objectives, methods, deliverables, timeline and a draft table of content of the MTR;
3. Incorporate appropriate responses to any donor comments on the inception report;
4. To conduct interviews and a survey with main stakeholders;
5. To assess the four categories of project progress (Project Strategy/ Project Design, Progress Towards Results, Project Implementation and Adaptive Management, Sustainability) and produce a draft and final MTR report;
6. To develop a report with recommendations to the Project Team. There should be not more than 10 recommendations; they should be specific, measurable, achievable, and relevant.
Necessary Qualifications:

- Relevant degree and relevant demonstrated regional/international consulting experience on human rights or rule of law;
- Minimum 8 years of relevant experience. Previous experience in the region would be an advantage;
- Substantive experience in reviewing and evaluating similar technical assistance projects, preferably those involving USG agencies and/or other major donors;
- Excellent English writing and communication skills;
- Familiarity with international human rights and/or international criminal law.

Applications received after the published deadline will not be considered.

Each proposal should include information about the evaluator’s background and relevant experience, draft outline of a proposed MTE plan, and the cost.